Guidance and Requirements for Posters

If you have received this document by email, please note this may be subject to change. Updated guidance can be found at www.britspine.com/podiums-posters

Congratulations on your abstract submission being accepted for a poster presentation at BritSpine 2021! This unique virtual event provides the opportunity to present to peers and colleagues in spine care and research, to encourage debate on your presented topic, and subsequent publication of presented abstracts.

All the posters will be presented in the Poster Hall, which is accessible through the main lobby of the BritSpine virtual platform. There will also be discussion topics in the Networking lounge for each track of poster presentations which we highly encourage your authors to use.

Posters will need to be submitted to us by midday (GMT) on Monday 1st March 2021.

This document is a short guide on the following:

- Guidance for Virtual Poster Presentation
- Sending your poster to the organisers
- Registering for BritSpine 2021

If you have any further queries or concerns, then please get in touch as soon as possible with either:

- Henry Dodds, UKSSB Executive Assistant – ukssb@boa.ac.uk
- Laura Nason, Events Manager at Archer Yates – britspine@archer-yates.co.uk

Guidance for Virtual Poster Presentation

Due to the virtual nature of the conference we are only accepting **Single Page** electronic posters (E-posters) in **PDF format**. Printed posters or photographs of printed posters will **NOT** be accepted.

Although any dimensions can be used (both portrait and landscape orientations), remember that attendees will be viewing posters on their computer screens. We recommend that posters are A1/A0 size, and readable without magnification when displayed at full-screen width.

Contents of your poster must include:

- **Four-digit submission reference number in the top right corner**
- **Title of Poster - must match your abstract submission title**
  Slight modification which does not change the idea of the abstract is also allowed.
- **Names and institutions of each author**
- **Keep text and image content in English**
- **Use static images only if you require illistrations**
  Do not embed content such as video or animation in your poster
- **Provide a contact email**
  This is for any delegate who may have follow-up questions regarding your poster
- **Please avoid dark backgrounds, clashing contrasts and watermarks**
  Test and images need to be clearly visable.

Posters are requrired to be in PDF format and consist of a single page. Multiple page documents submitted may be rejected or cut to the first page.

Sending your poster to the organisers

Once you have your PDF file ready to send, please save it with the four-digit submission reference number in the file name, and send this by e-mail to Henry Dodds at ukssb@boa.ac.uk **by midday (GMT) on Monday 1st March 2021**.

Registering for BritSpine 2021

We would require that at least one author is registered to attend BritSpine 2021 to answer any questions or queries that may arise from your poster. Discussion topics for posters will be in the Networking Lounge.

Registration can be found at www.BritSpine.com/registration, with discounted registrations for BASS, BSS, SBPR, BASICS and NBP-CN society members, AHPs, researchers and medical students.